



## Project Manager

### The company

Stablix is a venture-backed New York City-based, biotechnology company developing novel, small molecule therapeutics that harness the power of the body's own cellular machinery to restore protein expression, stability and function to treat disease. Stablix is a first mover, pioneering the rescue and stabilization of the countless proteins required for normal health. Based on a patented platform technology from the laboratory of Dr. Henry Colecraft at Columbia University, Stablix targets universally degradative signals in a specific and adaptable manner, generating an entirely new therapeutic paradigm for restoring protein expression. Stablix is pushing forward a broad therapeutic pipeline aimed at addressing unmet medical needs in rare Mendelian diseases and oncology.

### The position

The Project Manager will make a large impact on our mission through their leadership of program(s) that are emerging from our platform. This is an opportunity to translate the vision of our scientific programs into an actionable, operational plan. The scope of the role will include management of the development and execution of program plans, including timeline and budgets that align with corporate goals. Deep expertise in program management practices, tools, and methodologies are key requirements for this role. In addition, the ability to understand and drive drug discovery and development is critical to success in this position. The Project Manager will report to the SVP of Drug Discovery and will work to establish a strong team environment that optimizes operational standards and cross-functional collaboration.

The ideal candidate will enjoy working in a collaborative, fast-paced start-up environment, leveraging a high degree of problem-solving and troubleshooting skills to make a large impact on our mission.

### Key Responsibilities

- Working closely with the SVP of Drug Discovery to develop, implement, and drive program plans within the defined timeline and budget
- Ensure alignment across all key stakeholders on the strategic path forward on assigned programs
- Provide leadership across cross-functional teams to optimize team effectiveness
- Implement program management best practices to establish and maintain the standard for operational excellence
- Create a team environment where people are highly engaged and comfortably voicing their ideas & perspectives. Build strong relationships with team members to drive trust, respect, and excellent results
- Ensure program team activity is clearly communicated, documented, and archived
- Identifying opportunities to move up milestones or decrease cost



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### Key Responsibilities, ctd.

- Produce and distribute minutes that reflect decisions, major discussion points, project issues, upcoming decisions and changes to project plan or timeline
- Support and/or drive alliance management initiatives
- Manage and develop rapport across individual relationships and overall internal or external partnerships
- Establish governance structure and operational standard procedures for joint committees, creating a framework in support of effective collaboration and decision-making
- Adhere to and implement partnership contracts, defining and tracking progress through key performance indicators and internal and external milestones
- When appropriate, coordinate activities with external parties and between internal functions, including CROs and academic and industry collaborators (e.g., MTAs, CDA's, consulting agreements)
- Consistently display and drive behaviors consistent with our values

### Qualifications

- BS/BA in Life Sciences required; Advanced degree and/or PMP Certification preferred
- 5+ years of multi-disciplinary experience in the life science industry
- 2+ years of direct project/program management in drug discovery and development
- Strong proficiency with program management practices, tools, and methodology
- Working knowledge of best-practice alliance management principles
- Outstanding knowledge of overall drug development process and GCP/GMP guidelines
- Financial acumen; capable of planning and oversight of project budgets and timelines
- Excellent interpersonal skills, verbal and written communication skills
- Excellent time management and team management skills

For more information contact us at [careers@stablix.com](mailto:careers@stablix.com).



## Qualifications

- Ph.D. in a relevant subject and experience in the development and execution of X-ray crystallography and biophysical assays
- Extensive knowledge of protein structure and function as it relates to crystallization and biophysics
- Hands on experience with protein-small molecule X-ray crystallography, SPR, ITC, DSF and other biophysical techniques is required
- Experience developing, running, and interpreting X-ray crystallography data and biophysical characterization of proteins and small molecules is essential
- Demonstrated ability to solve difficult problems in crystallography and biophysics
- Strong knowledge of the drug discovery process, with industry experience in implementing hit identification strategies preferred
- Extensive knowledge of protein structure and function as it relates to biophysical implications.
- Ability to independently plan, execute, and analyze complex experiments
- Strong presentation and communication skills, both oral and written
- Motivated, curious, and team-oriented, with an ability to thrive in a fast-paced environment

**For more information contact us at [careers@stablix.com](mailto:careers@stablix.com).**